



Distance Learning/Stay-In-Touch Procedures

I. Courageous, Compassionate, Community – Pastoral Support

We recognize the instability caused by Covid 19 may impact pupil wellbeing. Therefore, our aim is to deliver encouraging pastoral support for each child. This support will be overseen by your child's Civitas tutor and their Head of Year.

Director of Sixth Form: Chloe Orchin c.orchin@arkbolingbrokeacademy.org

Deputy Director of Sixth Form, Head of Year 13: Alex Knight a.knight@arkbolingbrokeacademy.org

Careers, Research & Development Lead: Karen Robinson k.robinson@arkbolingbrokeacademy.org

Designated Staff Contact

Each young person has been given a Designated Staff Contact (DSC) who will call you once each week to discuss how your child is coping and answer any questions you may have. They will also speak with your child to reassure them. Your Designated Staff Contact will be your Child's Civitas Tutor, a member of their Year Team, the Head of Year or Assistant Principal for your cohort.

Safeguarding

Pupils who are worried about bullying/other safeguarding issues should contact their Civitas Tutor, Head of Year or contact: staystafe@arkbolingbrokeacademy.org This email address will help us to address whichever pupil is having a challenging time as soon as we can.

Daily Distance Learning

Each day, your child should check their **Show My Homework** and their **Office 365 school email**.

Useful sites:

- Show My Homework
- Office 365 (Outlook using their Bolingbroke email)
- Video Conferencing through Microsoft Teams
- Class Notebook (part of Office 365)
- Seneca
- FutureLearn
- Coursera
- Khan Academy
- Open Culture Online Courses
- Udemy
- Academic Earth
- EdEx
- Alison
- iTunesU
- Code
- University of Oxford Podcasts
- Audible

And my personal favourite: <http://www.yourlibraryapp.co.uk/wandsworth/> - free books from your local library!

To aid you in helping your child, we have added a **Distance Learning: Parents' and Carers' Digital Guide** which explains Office 365, Class Notebook and Video Conferencing – if you have access problems for any of the other resources please contact your child's Civitas tutor in the first instance.